



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

Date: December 10, 2024

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST

4. APPROVAL OF PREVIOUS MEETING MINUTES November 26, 2024

5. DELEGATIONS TO COUNCIL

6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

6.1 Township of Larder Lake-Redistribution of portions of Land Transfer Tax and HST Collected

7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

7.1 Notice of Decision of the Approval Authority for Zoning Amendment 2024-67

7.2 North Bay and District Health Unit Meeting Minutes

7.3 Bonfield Public Library Update

7.4 North Bay and District Health Unit Emergency Management Plan

7.5 CEC Matters Correspondence

8. ADMINISTRATIVE MATTERS –

8.1 Public Works Monthly Report

8.2 Building Code Official Report

8.3 2024 Bridge Management Study

8.4 Council: Christmas Season Office & Landfill Schedule

8.5 CAO Report: 2025 Schedule of Regular Council Meetings

8.6 CAO Report Ontario Government Proposal for Offsetting OPP Cost Increases

8.7 CAO Report Status of Tax Arrears

8.8 Public Works Report- Winter Operations Policy

9. AGENCIES, BOARDS, COMMITTEES- Councillor Reports

9.1 North Bay Mattawa Conservation Authority –Councillor Moreton

9.2 East Nipissing Planning Board- Mayor Gould, Councillor Grant

9.3 Physician Recruitment -Next Meeting February 18, 2025, Mayor Gould **No Report**

9.4 OPP Detachment Board - Councillor Grant

9.5 Canadian Ecology Centre –Mayor Gould meetings called by Chair, no schedule. **No Report**

9.6 Casselholme Update – Mayor Gould

10. CLOSED MEETING – None

11. CONFIRMATORY BY-LAW

12. ADJOURNMENT.

4.1



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

Date: November 26, 2024

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer (via Teams), Manson and Moreton

CAO Maitland, PW Carr, Admin Araujo. Regrets: Fire Chief Labreche.

1. CALL TO ORDER

Resolution Number: 2024-402

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT this November 26, 2024 Regular Meeting of Council be called to order @ 6:01 p.m. by Mayor Gould, noting that quorum has been achieved.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: 2024-403

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST

3.1 Councillor Grant 6.1 and 8.3 Zoning Amendment, Reason: Possible conflict because family member has an existing road agreement.

3.2 Councillor Grant 6.2 Beaver Management, Reason: Company employed by submitted a quotation.

4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2024-404

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of November 12, 2024 be approved as presented.

Result: Carried

5. DELEGATIONS TO COUNCIL - NONE

6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS-

Councillor Grant having declared a conflict with 6.1 had left his chair at 6:05 pm to sit in the audience.

6.1 Zoning Amendment: Road Use/Maintenance Agreements

Public attendance: M. Bridgen (by Teams)
Written comments received from Mr. Bridgen, C. Grant were read out loud by the PW Superintendent.
Both are opposed to the proposed zoning by-law amendment. Mr. Bridgen spoke to his objection.
Written comments received from roads, legal, building and fire depts formed part of the Roads Superintendent Report and were read out loud.

Resolution Number: 2024-405
Moved by: Councillor Manson

Seconded by: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has held a public consultation hearing tonight, on November 26th, 2024, where and when it received all written and oral submissions related to the consideration of a proposed zoning by-law amendment under Section 24 of the Planning Act, amendments related to road use/maintenance agreements.

Result: Carried

Mr. Bridgen left the meeting at this point.

6.2 Beaver Management Services Request for Quotation Results

Resolution Number: 2024-406
Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin receives the results of the Request for Quotation; 2024-010 Beaver Management Services and authorizes staff to enter into a fee for service agreement with Louis Skelling.

Result: Carried

Councillor Grant returns to his chair at 6:39pm

7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

Resolution Number: 2024-407
Moved By: Councillor Latimer

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received the Consent Agenda Items as presented and move the following forward for discussion at the next meeting: 7.6: Township of Larder Lake-Redistribution of portions of the Land Transfer Tax and HST Collected

Result: Carried

8. ADMINISTRATIVE MATTERS:

8.1 Unifor Local 103 30th Annual Toy Drive – request for funds

Resolution Number: 2024-408
Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received and discussed the request for cash donations to Unifor Local 103's 30th Annual Toy Drive and will not be donating.

Result: Carried

8.2 Fire Chief Report

Resolution Number: 2024-409
Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received and discussed the Fire Chief report.

Result: Carried

8.3 Zoning Amendment – Road Use/Maintenance Agreements
Councillor Grant left his chair at 6:48pm to sit in the audience.

Resolution: 2024-410

Moved by: Councillor Manson

Seconded by: None

That a decision to consider by-law 2024-67 be deferred to a future meeting.

Result: Defeated.

By-law Number: 2024-067

Resolution Number: 2024-411

Moved by: Councillor Manson

Seconded by: Councillor Moreton

WHEREAS the Council of the Corporation of the Municipality of Calvin has passed by resolution of Council to discontinue the practice of receiving requests for and issuing road use or maintenance agreements, Resolution 2024-77;
AND WHEREAS the Council of the Corporation of the Municipality of Calvin requested staff to provide guidelines and policies for a transparent formal process, by Resolution 2024-98;
AND WHEREAS the Council of the Corporation of the Municipality of Calvin instructed staff to prepare an amendment to the Zoning By-Law 2022-19, to remove the language for issuing new or future road use/maintenance agreements within the zoning by-law, by Resolution 2024-376;
NOW THEREFORE BE IT RESOLVED THAT, the Council of the Municipality of Calvin will enact by-law 2024-67 being a by-law to amend by-law 2022-19 to remove section 4.11.2.1 and the example on page 93.

Recorded vote was called by Councillor Latimer

Result:

Mayor Gould:	Yes
Councillor Latimer:	Yes
Councillor Manson:	No
Councillor Moreton:	Yes

Results: Carried.

Councillor Grant returned to his chair at 7:09pm

9. AGENCIES, BOARDS, COMMITTEES

- 9.1 North Bay Mattawa Conservation Authority – Councillor Moreton
- 9.2 East Nipissing Planning Board- Councillor Grant.
- 9.3 Physician Recruitment -Mayor Gould
- 9.4 OPP Detachment Board - Mayor Gould, Councillor Grant
- 9.5 Canadian Ecology Centre – Mayor Gould

Resolution Number: 2024-412

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin received and accepts the Agencies, Board, Committee Reports and/or Minutes provided by Council members at this meeting.

Result: Carried

10. CLOSED MEETING – NONE

11. CONFIRMATORY BY-LAW

By-Law # 2024-068
Resolution Number: 2024-413
Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT By-Law 2024-068 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

12. ADJOURNMENT
Resolution Number: 2024-414
Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @ 7:31 p.m.

Result: Carried

6. BUSINESS ARISING

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON
Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 7

Resolution #: 7

Date: November 12, 2024

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON
 Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 8
 Resolution #: 7
 Date: November 12, 2024

1. Now Therefore Be It Hereby Resolved That the Township of Larder Lake Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. Be It Further Resolved That the Township of Larder Lake Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Recorded vote requested:

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette		
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: Patricia Hull

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

**7. CONSENT AGENDA ITEMS
(FOR INFORMATION)**



7.1

The Corporation of the Municipality of Calvin
1355 Peddlers Drive-Mattawa, Ontario-P0H 1V0
705-744-2700

Notice of Decision of the Approval Authority for Zoning Amendment 2024-67

Dated: November 27th, 2024

Take notice that the Council of the Corporation of the Municipality of Calvin held a public meeting on November 26th, 2024, at 6:00 p.m. at the Municipal Office located at 1355 Peddlers Drive, in the Municipality of Calvin, to consider a proposed zoning by-law amendment under Section 34 of the Planning Act.

By-Law 2024-67 being a by-law to amend zoning by-law 2022-019 was **passed** after the public meeting held on November 26th, 2024.

By-law 2024-67 removes Section 4.11.2.1 of By-Law 2022-19, "Road Use Agreements". Section 4.11.2.1 states that ***"In addition to Section 4.11.1, development including the issuance of a building permit shall only be permitted where frontage is on a road that is defined in By-Law 2016-020 and is maintained by the Municipality or is maintained under a road maintenance agreement approved by the Municipality"*** and removes the example on page 93 referring to road maintenance agreements.

The purpose of the amendment was to promote development on year-round maintained roads as well as to provide clarity in the zoning by-law for the Chief Building Official, East Nipissing Planning Board and the residents of the Municipality of Calvin. Road Use Agreements are non-transferable, and the amendment will create access registered on title using easements and rights-of-way. This amendment provides conformity with the Provincial Planning Statement, 2024.

No map is provided as the effect of the zoning by-law amendment pertains to the jurisdiction of the Municipality of Calvin.

No person or public body shall be added as a party to the hearing of the appeal unless, before the by-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the council or, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

Last day of appeal is December 17th, 2024.

Any person or public body that wishes to file an appeal to the Ontario Land Tribunal must file with the clerk of the Municipality of Calvin at 1355 Peddlers Drive in the Municipality of Calvin. The appeal must set out the reasons for the appeal and must be accompanied by the fee required for the Tribunal. (Ontario Land Tribunal Act, 2021, S.O. 2021, c.4, Sched.6) The fee required for an appeal \$1,100.00 as per the fee schedule provided by the OLT.



THE CORPORATION OF THE MUNICIPALITY OF CALVIN
BY-LAW 2024-67
BEING A BY-LAW TO AMEND ZONING BY-LAW 2022-019

WHEREAS pursuant to the provisions of the Planning Act, R.S.O. 1990, Section 34, the Council of a Municipality may enact by-laws regulating the use of lands and the erection of buildings and structures thereon,

AND WHEREAS Section 34 (5) of the Planning Act, R.S.C. 1990 further states that a by-law passed under paragraph 1 or 2 of subsection (1) or a predecessor of that paragraph may prohibit the use of land or the erection or use of buildings or structures unless such municipal services as may be set out in the by-law are available to service the land, buildings or structures, as the case may be R.S.O. 1990, c.P.13, s.34(5);

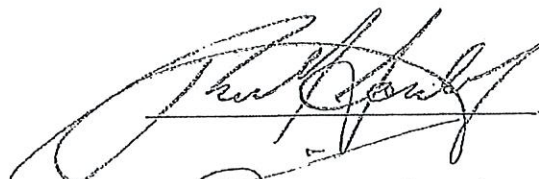
AND WHEREAS Council requested a further review of changes regarding road use agreements for seasonal roads;

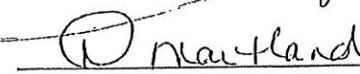
NOW THEREFORE the Council of the Corporation of the Municipality of Calvin enacts the following amendment to By-Law No. 2022-19 as follows;

1. That the wording in Section 4.11.2.1 be removed with the remaining numbering being adjusted accordingly.
2. The example provided on page 93 to be removed.
3. That By-Law No. 2024-67 shall come into effect subject to the requirements of the Planning Act.

Read a first time on November 26th, 2024
Public Hearing held November 26th, 2024

Read a second and third and finally passed this 26 day of Nov 2024.



MAYOR


CAO, CLERK

Affidavit providing notice of the passing of By-Law 2024-67 being a by-law to amend by-law 2022-19.

Public Meeting held on November 26th, 2024, and passing of the by-law was November 26th, 2024.

Notice was sent to the following by email, (postal strike)

East.nipissing.planning.board@gmail.com


Kevin and Cindy Grant at kgrant@hotmail.ca provided a written submission.

Matt Bridgen at mattbridgen@hotmail.ca provided a written submission and oral submission.

Municipal Affairs and Housing at sara.cormier@ontario.ca

Notice of the Public Meeting held on November 26, 2024, was provided in the Mattawa Recorder, the Municipalities' Facebook page, and the Municipalities website. The Public meeting was held on November 26th, 2024, and the list above is comprised of who is required for notice of the approved by-law amendment.

I, Ann Carr, have provided notice of the decision of Council for Zoning By-Law amendment 2024-67 on November 28th, 2024 to the above parties.



Ann Carr

Public Works Superintendent

Municipality of Calvin

CAO

From: Public Works
Sent: November 28, 2024 10:45 AM
To: east.nipissing.planning.board@gmail.com
Cc: CAO
Subject: Notice of Approval-Zoning By-Law 2024-67-Municipality of Calvin
Attachments: Scanned Copy of Notice of Approval and By-Law 2024-67.pdf

Good Morning,

Please find the attached Notice of Approval for the Zoning Amendment By-Law 2024-67.

This means that the Municipality of Calvin shall not permit consents/severances unless the 30 meters of frontage abuts a year-round maintained road. Severances that occur without frontage will be required as a condition of severance to build a road or gain access to the year round maintained road through easement on title or a registered right of way as described in the East Nipissing Official Plan and the Municipality of Calvin's Zoning By-Law.

Thank you for discussing at the meeting of the planning board.

Kindest Regards,
Ann Carr, Dipl.M.A.
Public Works Superintendent
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700 | Fax: 705-744-0309
publicworks@calvintownship.ca



CAO

From: Public Works
Sent: November 28, 2024 10:52 AM
To: matt bridgen
Cc: CAO
Subject: Notice of Passing By-Law 2024-67
Attachments: Scanned Copy of Notice of Approval and By-Law 2024-67.pdf

Good Morning, Mr. Bridgen,

Please find attached the notice of passing By-Law 2024-67.
Thank you for your written submission and attending the public hearing on November 26th, 2024 for consideration of the By-Law.

kindest Regards,
Ann Carr, Dipl.M.A.
Public Works Superintendent
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700 | Fax: 705-744-0309
publicworks@calvintownship.ca



CAO

From: Public Works
Sent: November 28, 2024 10:51 AM
To: Kevin Grant
Cc: CAO
Subject: Notice of Passing By-Law 2024-67
Attachments: Scanned Copy of Notice of Approval and By-Law 2024-67.pdf

Good Morning, Mrs. Grant,
Please find the attached notice of the passing of By-Law 2024-67.
Thank you for your submission that was read at the Public Meeting on November 26th, 2024, for consideration.

Kindest Regards,

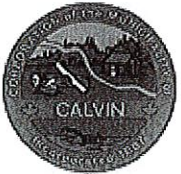
Ann Carr, Dipl.M.A.
Public Works Superintendent
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700 | Fax: 705-744-0309
publicworks@calvintownship.ca



Public Works

From: Public Works
Sent: November 28, 2024 11:01 AM
To: Sara.Cormier@ontario.ca
Subject: FW: Notice of Passing a Zoning Amendment-By-Law 2024-67
Attachments: Scanned Copy of Notice of Approval and By-Law 2024-67.pdf

Ann Carr, Dipl.M.A.
Public Works Superintendent
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700 | Fax: 705-744-0309
publicworks@calvintownship.ca



From: Public Works
Sent: November 28, 2024 10:54 AM
To: sara.cormier@ontario.ca
Subject: Notice of Passing a Zoning Amendment-By-Law 2024-67

Good Morning Sara,

Please find attached the notice of passing Zoning Amendment By-Law 2024-67.

Kindest Regards,

Ann Carr, Dipl.M.A.
Public Works Superintendent
Corporation of the Municipality of Calvin
1355 Peddlers Dr., R.R.#2, Mattawa, ON. P0H 1V0
Ph: 705-744-2700 | Fax: 705-744-0309
publicworks@calvintownship.ca





Ontario Land Tribunal

655 Bay Street, Suite 1500, Toronto, ON M5G 1E5
Tel: 416-212-6349 | 1-866-448-2248
Web Site: olt.gov.on.ca

Appeal Form (A1)

Municipal/Approval Authority Date Stamp	Receipt Number (OLT Office Use Only)	Date Stamp – Appeal Received by OLT
	OLT Case Number (OLT Office Use Only)	

You may be able to submit your appeal online using our new e-file service if:

- the approval authority you are submitting your appeal to is registered on e-file; or
- you are appealing directly to the Ontario Land Tribunal

Please visit our [e-file page](#) to learn more.

Please complete this Appeal Form by following the instructions in the companion document titled "Appeal Form Instructions". Please read **both** documents carefully to ensure you submit the correct information and complete this form correctly.

There are guides available for review on the Tribunal's [website](#) for different appeal types to assist you in filing an appeal.

Please review the notice of the decision you are appealing to determine the appeal deadline and the specific official with whom the appeal should be filed (e.g. Secretary-Treasurer, Clerk, Minister, Ontario Land Tribunal) prior to completing this Appeal Form. Relevant portions of the applicable legislation should also be reviewed before submitting this form. Your appeal must be filed with the appropriate authority within the appeal period as set out in the notice of the decision and applicable legislation.

Section 1 – Contact Information (Mandatory)

Applicant/Appellant/Objector/Claimant Information	
Last Name:	First Name:
Company Name or Association Name (Association must be incorporated – include copy of letter of incorporation):	
Email Address:	

Daytime Telephone Number:		Alternative Telephone Number:	
	ext.		
Mailing Address			P.O. Box:
Unit Number:	Street Number:	Street Name:	
City/Town:	Province:	Country:	Postal Code:

Representative Information

I hereby authorize the named company and/or individual(s) to represent me

Last Name:	First Name:

Company Name or Association Name (Association must be incorporated – include copy of letter of incorporation):

Email Address:

Daytime Telephone Number:	Alternative Telephone Number:

Mailing Address			
Unit Number:	Street Number:	Street Name:	P.O. Box:
City/Town:	Province:	Country:	Postal Code:

Note: If your representative is not licensed under the *Law Society Act*, please confirm that they have your written authorization, as required by the *OLT Rules of Practice and Procedure*, to act on your behalf and that they are also exempt under the Law Society's by-laws to provide legal services. Please confirm this by checking the box below.

I certify that I understand that my representative is not licensed under the *Law Society Act* and I have provided my written authorization to my representative to act on my behalf with respect to this matter. I understand that my representative may be asked to produce this authorization at any time along with confirmation of their exemption under the Law Society's by-laws to provide legal services.

Location Information

Are you the current owner of the subject property? Yes No

Address and/or Legal Description of property subject to the appeal:

Municipality:

Upper Tier (Example: county, district, region):

Language Requirements

Do you require services in French? Yes No

To file an appeal, please complete the section below. Complete one line for each appeal type

Subject of Appeal		Type of Appeal (Act/Legislation Name)	Reference (Section Number)
Example	Minor Variance	Planning Act	45(12)
1			
2			
3			
4			
5			

Section 2 – Appeal Type (Mandatory)

Please select the applicable type of matter

Select	Legislation associated with your matter	Complete Only the Section(s) Below
<input type="checkbox"/>	Appeal of <i>Planning Act</i> matters for Official Plans and amendments, Zoning By-Laws and amendments and Plans of Subdivision, Interim Control By-laws, Site Plans, Minor Variances, Consents and Severances	3A
<input type="checkbox"/>	Appeal of <i>Development Charges Act</i> , <i>Education Act</i> , <i>Aggregate Resources Act</i> , <i>Municipal Act</i> matters	3A
<input type="checkbox"/>	Appeal of or objection to <i>Ontario Heritage Act</i> matters under subsections 29, 30.1, 31, 32, 33, 40.1 and 41	3A
<input type="checkbox"/>	Appeal of <i>Planning Act</i> (subsections 33(4), 33(10), 33(15), 36(3)), <i>Municipal Act</i> (subsection 223(4)), <i>City of Toronto Act</i> (subsection 129(4)) and <i>Ontario Heritage Act</i> (subsections 34.1(1), 42(6)) matters	3A & 3B
<input type="checkbox"/>	Appeal of <i>Clean Water Act</i> , <i>Environmental Protection Act</i> , <i>Nutrient Management Act</i> , <i>Ontario Water Resources Act</i> , <i>Pesticides Act</i> , <i>Resource Recovery and Circular Economy Act</i> , <i>Safe Drinking Water Act</i> , <i>Toxics Reduction Act</i> , and <i>Waste Diversion Transition Act</i> matters	4A
<input type="checkbox"/>	Application for Leave to Appeal under the <i>Environmental Bill of Rights, 1993</i>	4B
<input type="checkbox"/>	Appeal under the <i>Niagara Escarpment Planning and Development Act (NEPDA)</i>	5

<input type="checkbox"/>	Appeal of <i>Conservation Authorities Act, Mining Act, Lakes and Rivers Improvement Act, Assessment Act, and Oil, Gas and Salt Resources Act</i> matters	6
<input type="checkbox"/>	Legislation not listed above	Contact OLT before filing your appeal

Section 3A – Planning Matters

Appeal Reasons and Specific Information

Number of new residential units proposed:

Municipal Reference Number(s):

List the reasons for your appeal:

Has a public meeting been held by the municipality? Yes No

For appeals of Official Plans, Official Plan Amendments, Zoning By-laws and Zoning By-law Amendments, please indicate if you will rely on one or more of the following grounds:

A: A decision of a Council or Approval Authority is:

- Inconsistent with the Provincial Policy Statement issued under subsection 3(1) of the *Planning Act*
- Fails to conform with or conflicts with a provincial plan
- Fails to conform with an applicable Official Plan

And

B: For a non-decision or decision to refuse by council:

- Consistency with the provincial policy statement, issued under subsection 3(1) of the *Planning Act*

- Conformity with a provincial plan
- Conformity with the upper-tier municipality's Official Plan or an applicable Official Plan

If it is your intention to argue one or more of the above grounds, please explain your reasons:

Oral/Written Submissions to Council

- Did you make your opinions regarding this matter known to council?
- Oral submissions at a public meeting of council
 - Written submissions to council
 - Not applicable

Related Matters

- Are there other appeals not yet filed with the Municipality?
- Yes No
- Are there other matters related to this appeal? (For example: A consent application connected to a variance application).
- Yes No
- If yes, please provide the Ontario Land Tribunal Case Number(s) and/or Municipal File Number(s) for the related matters:
-
-

Section 3B – Other Planning Matters

Appeal Specific Information (Continued)

Date application submitted to municipality if known (yyyy/mm/dd):

Date municipality deemed the application complete if known (yyyy/mm/dd):

Please briefly explain the proposal and describe the lands under appeal:

There are required documents and materials to be submitted to the Ontario Land Tribunal (OLT) based on the type of legislation and section you are filing under. Please see the Section 3B Checklist(s) located here and submit all documents listed.

Section 4A – Appeals under Environmental Legislation

Appeal Specific Information

Outline the grounds for the appeal and the relief requested:

[Empty space for outlining grounds for the appeal and the relief requested]

Reference Number of the decision under appeal:

[Empty space for reference number]

Portions of the decision in dispute:

[Empty space for portions of the decision in dispute]

Date of receipt of Decision or Director's Order (yyyy/mm/dd):

[Empty space for date of receipt]

Applying for Stay? Yes No

If Yes, outline the reasons for requesting a stay:

[Empty space for reasons for requesting a stay]

There are required documents and materials to be submitted to the Ontario Land Tribunal (OLT) based on the type of legislation and section you are filing under. Please see the [Section 4A Checklist\(s\)](#) located [here](#) and submit all documents listed on the checklist.

Section 4B – Environmental Application for Leave to Appeal

Are you filing an Application for Leave to Appeal under the *Environmental Bill of Rights, 1993*? Yes No

Identify the portions of the instrument you are seeking to appeal:

Identify the grounds you are relying on for leave to appeal. Your grounds should include reasons why there is good reason to believe that no reasonable person, having regard to the relevant law and to any government policies developed to guide decisions of that kind could have made the decision; and why the decision could result in significant harm to the environment:

Outline the relief requested:

There are required documents and materials to be submitted to the Ontario Land Tribunal (OLT) based on the type of legislation and section you are filing under. Please see the [Section 4B Checklist\(s\)](#) located [here](#) and submit all documents listed on the checklist.

Section 5 – Appeal regarding Development Permit Application under the *Niagara Escarpment Planning and Development Act*

Appeal Specific Information

Development Permit Application File No:

Address or legal description of the subject property:

Reasons for Appeal: Outline the nature and reasons for your appeal. Specific planning, environmental and/or other reasons are required. (The Niagara Escarpment Plan is available on the Niagara Escarpment Commission's website (www.escarpment.org))

Section 6 – Mining Claim and Conservation Matters

Appeal Specific Information

List the subject Mining Claim Number(s) (for unpatented mining claims) and accompanying Townships, Areas and Mining Division(s) where mining claims are situated. List all "Filed Only" Mining Claims, if appropriate: (This is to be completed for *Mining Act* appeals only.)

List the Parcel and the Property Identifier Numbers (PIN), if rents or taxes apply to mining lands, if appropriate (mining claims only):

Provide the date of the Decision of the Conservation Authority or the Provincial Mining Recorder, as appropriate:

Provide a brief outline of the reasons for your application/appeal/review. If other lands/owners are affected, please include that information in the outline being provided below:

Respondent Information

Conservation Authority:

Contact Person: _____

Email Address: _____

Daytime Telephone Number: _____ Alternative Telephone Number: _____

ext. _____

Mailing Address or statement of last known address/general area they were living and name of local newspaper if address is not available

Unit Number: _____ Street Number: _____ Street Name: _____ P.O. Box: _____

City/Town: _____ Province: _____ Country: _____ Postal Code: _____

There are required documents and materials to be submitted to the Ontario Land Tribunal (OLT) based on the type of legislation and section you are filing under. Please see the Section 6 Checklist(s) located here and submit all documents listed on the checklist.

Section 7 – Filing Fee

Required Fee

Please see the attached link to view the OLT Fee Chart.

Total Fee Submitted: \$ 1100.00

Payment Method	<input type="checkbox"/>	Certified Cheque	<input type="checkbox"/>	Money Order	<input type="checkbox"/>	Lawyer's general or trust account cheque
	<input type="checkbox"/>	Credit Card				

If you wish to pay the appeal fee(s) by credit card, please check the box above and OLT staff will contact you by telephone to complete the payment process upon receipt of the appeal form. **DO NOT INCLUDE YOUR CREDIT CARD INFORMATION ON THIS FORM. YOU WILL BE CONTACTED TO COMPLETE YOUR PAYMENT OVER THE PHONE.**

If a request for a fee reduction is being requested, please pay the minimum filing fee for each appeal and complete/submit the Fee Reduction request form.

Request for Fee Reduction form is attached (if applicable – see Appeal Form Guide for more information)

Section 8 – Declaration (Mandatory)

Declaration

I solemnly declare that all the statements and the information provided, as well as any supporting documents, are true, correct and complete.

By signing this appeal form below, I consent to the collection of my personal information.

Name of Appellant/Representative	Signature of Appellant/Representative	Date (yyyy/mm/dd)

Personal information or documentation requested on this form is collected under the authority of the *Ontario Land Tribunal Act* and the legislation under which the proceeding is commenced. All information collected is included in the Ontario Land Tribunal (OLT) case file and the public record in this proceeding. In accordance with the *Freedom of Information and Protection of Privacy Act* and section 9 of the *Statutory Powers Procedure Act*, all information collected is available to the public subject to limited exceptions.

We are committed to providing services as set out in the *Accessibility for Ontarians with Disabilities Act, 2005*. If you have any accessibility needs, please contact our Accessibility Coordinator at OLT.Coordinator@ontario.ca or toll free at 1-866-448-2248 as soon as possible.

Section 9 – Filing Checklists (Mandatory)

Filing/Submitting your form and documentation

You must file your Appeal Form with the appropriate authority(s) by the filing deadline.

If the completed Section is:	Refer to the relevant checklist and submit all documents listed on the checklist when filing your Appeal Form.
Section 3B	Review the Section 3B Checklist(s) and attach all listed documents.
Section 4A	Review the Section 4A Checklist(s) and attach all listed documents.
Section 4B	Review the Section 4B Checklist(s) and attach all listed documents.

If the completed Section is:	You must file with the following:	
Section 3A	Municipality or the Approval Authority/School Board *If you are filing under the <i>Ontario Heritage Act</i> , including under s. 34.1(1) , please carefully review the specific section of that legislation to determine if your appeal needs to be filed with the Tribunal in addition to the Municipality or Approval Authority.	
Section 3A & 3B or Section 4A or	Ontario Land Tribunal 655 Bay Street, Suite 1500	Phone: 416-212-6349 1-866-448-2248

Section 4B or
Section 6

Toronto, ON M5G 1E5

Website: www.olt.gov.on.ca

Section 5

For the Areas of:

Dufferin County (Mono)
Region of Halton
Region of Peel
Region of Niagara
City of Hamilton

File with:

NIAGARA ESCARPMENT COMMISSION

232 Guelph Street, 3rd Floor
Georgetown, ON L7G 4B1

Phone: 905-877-5191

Fax: 905-873-7452

Website: www.escarpment.org

Email: necgeorgetown@ontario.ca

For the Areas of:

Bruce County
Grey County
Simcoe County
Dufferin County (Mulmur, Melancthon)

File with:

NIAGARA ESCARPMENT COMMISSION

1450 7th Avenue
Owen Sound, ON N4K 2Z1

Phone: 519-371-1001

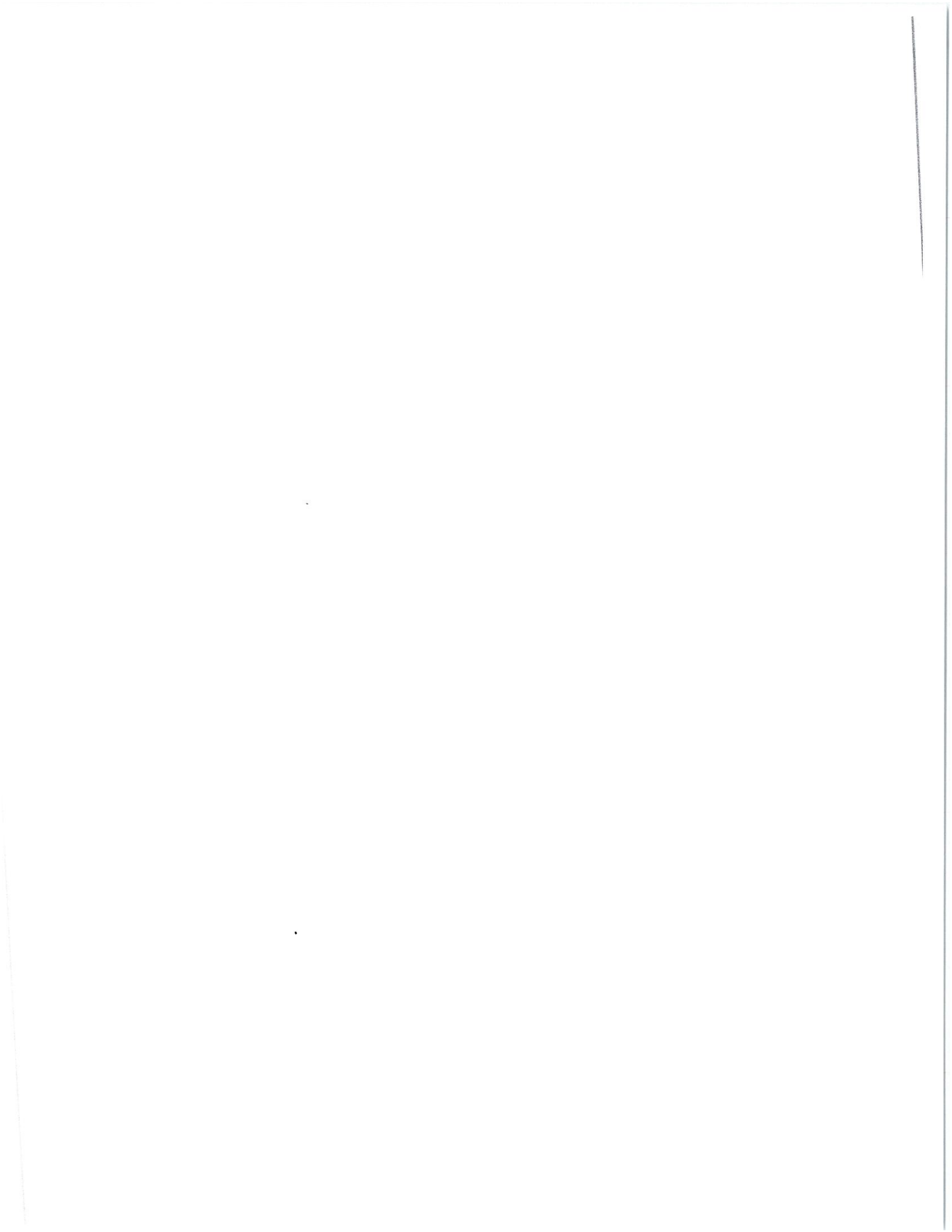
Fax: 519-371-1009

Website: www.escarpment.org

Email: necowensound@ontario.ca

NOTE: Please review the notice of the decision you are appealing to determine the appeal deadline and the specific official with whom the appeal should be filed (e.g. Secretary-Treasurer, Clerk, Minister, Ontario Land Tribunal).

NOTE: Relevant portions of the applicable legislation should be reviewed before submitting this form. Please ensure that a copy of this Appeal Form is served in accordance with the requirements of the applicable legislation.



NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

myhealthunit.ca

From: Ashley Lecappelain <ashley.lecappelain@healthunit.ca>

Sent: November 28, 2024 11:12 AM

To: list

Subject: PPLER and Board of Health Approved Minutes

Hello,

Please be advised that the Personnel Policy, Employee/Labour Relations Committee minutes for April 24, 2024, and Board of Health minutes for October 16, 2024, were approved at the November 27, 2024, meeting and are now posted to the Health Unit website.

The Medical Officer Report to the Board of Health from the November 27, 2024, meeting is also posted to the website.

Thank you,

Ashley Lecappelain, B.A | Executive Assistant | Office of the Medical Officer of Health/Executive Officer
| Pronouns: She/Her

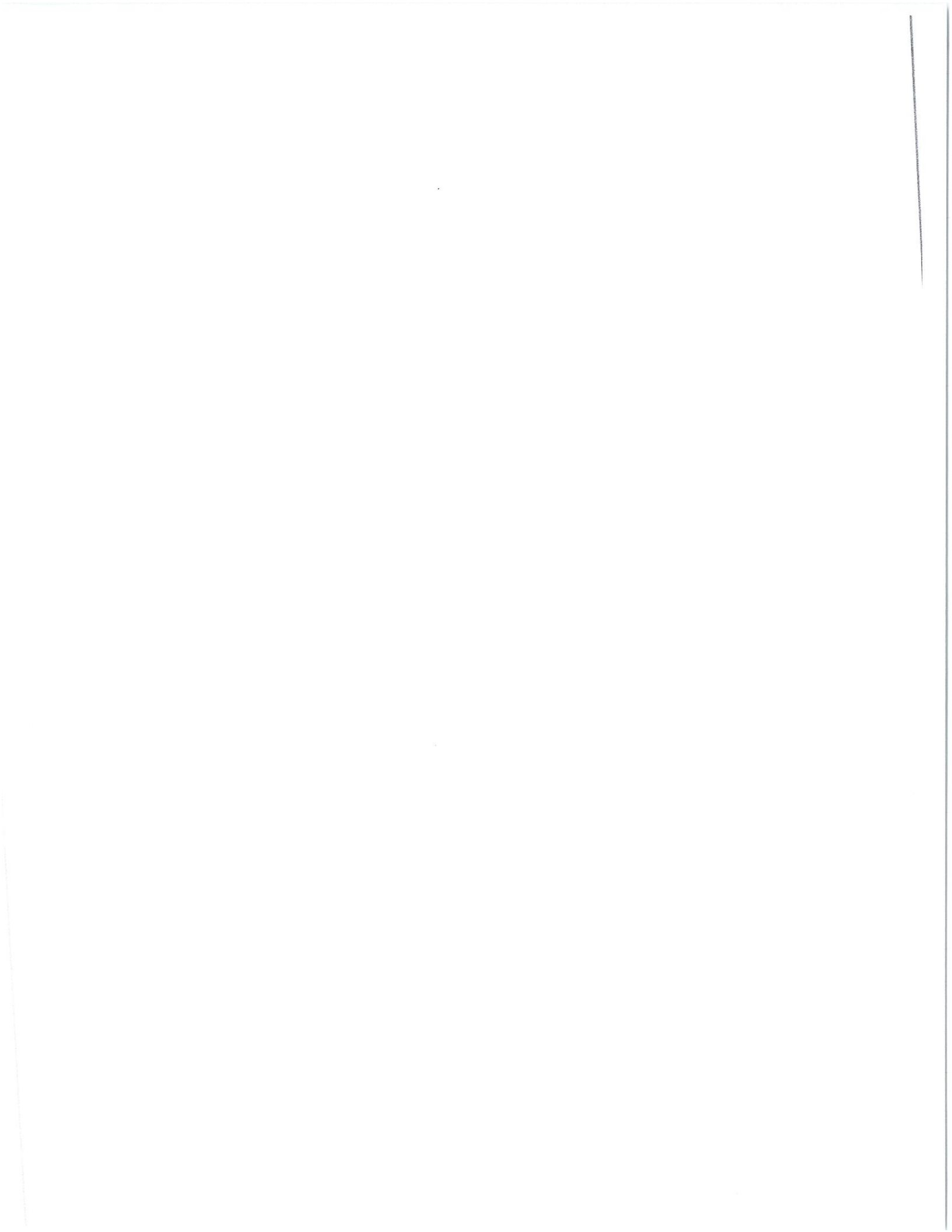
North Bay Parry Sound District Health Unit

345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada

705-474-1400 ext. 5272 | 1-800-563-2808

ashley.lecappelain@healthunit.ca | myhealthunit.ca

Facebook | X | LinkedIn | YouTubeCA



From: Bonfield Public Library <bonfieldlibrary@gmail.com>
Sent: November 28, 2024 8:35 PM
To: CAO <CAO@calvintownship.ca>
Subject: Minutes

Greetings Donna

It is a practice in sending the Library Board minutes after a meeting to our Township Clerk.
You will find attached the November 28th Library Board minutes for your records

Calvin Stats: From October 29th to November 28th, 2024 6 library cards was registered with 1 of them being a family card of 3 = total 9 participants from Calvin Township.

Best regards
Jeannette

--
Bonfield Public Library
365 Highway 531
Bonfield ON POH 1E0

705-776-2396

bonfieldlibrary@gmail.com



REGULAR MEETING OF THE LIBRARY BOARD, Thursday November 28th, 2024
365 Hwy 531, Bonfield ON POH 1E0

PRESENT: Gail Johnston, Donna Clark, Leslie Larocque
STAFF: Jeannette Shields
EXCUSED ABSENCE: Storme Van Rassel, Britney Morin

24-57 Moved by: Gail Johnston
THAT the Library Board Meeting be opened at 5:20pm.

Seconded by: Donna Clark

Carried: Leslie Larocque

24-58 Moved by: Gail Johnston
THAT the Library Board Regular Meeting Agenda be approved as amended.

Seconded by: Donna Clark

Carried: Leslie Larocque

24-59 Moved by: Gail Johnston
THAT the minutes of the Library Board Meeting held Oct. 7, 2024 be adopted as circulated.

Seconded by: Donna Clark

Carried: Leslie Larocque

24-60 Moved by: Gail Johnston
THAT reports circulated be approved as presented.

Seconded by: Donna Clark

Carried: Leslie Larocque

24-61 Moved by: Gail Johnston

Seconded by: Donna Clark

THE Bonfield Public Library Board agrees starting January of 2025 to increase the Library Assistant Position hours from 4hrs to 7hrs a week to allow more time to fulfill the job description and oversee the Homeschooling programming. This can be reviewed when necessary.

Carried: Leslie Larocque

24-62 Moved by: Donna Clark

Seconded by: Gail Johnston

The Bonfield Public Library Board requests \$500 from account 2024 operating budget account #1-75-750-577-420 Equipment Mtce & Repairs be transferred from the operating budget to The Library Reserve account 1-03-050-150-075 in order to replenish the account for any future Capital Equipment Replacement.

Carried: Leslie Larocque

24-63 Moved by: Donna Clark

Seconded by: Gail Johnston

That the Bonfield Public Library Board approves payment from the Board Account to Jeannette Shields in the amount of \$1,920.98 for the purchase of two all-in-one computers as described On attached invoice.

Carried: Leslie Larocque

24-64 Moved by: Donna Clark

Seconded by: Gail Johnston

THAT the Library Board Meeting be adjourned at 5:42pm

Carried: Leslie Larocque

Secretary

Chairperson

CAO

Subject: FW: CEC Matters - Dec. 2 - Steer
Attachments: bill and santa.jpg; candy cane toss.jpg; elves and cookies.jpg; having fun good.jpg; kid decorating.jpg; kids and santa.jpg; larry and gillian.jpg; laura and obstacle.jpg; outside night fun.jpg; santa and child inside.jpg; santa and people.jpg; sasquatch and team.jpg

12 PHOTOS NOT COPIED FOR HARD PAPER PKGS. These were sent via sharepoint.

From: Back Roads Bill Steer <wilstonsteer@gmail.com>
Sent: December 2, 2024 12:21 PM
To: cao@calvintownship.ca
Subject: CEC Matters - Dec. 2 - Steer

CEC Matters – Dec. 1- Dec. 8, 2024

The weather: this week leading into the second Christmas in the Forest this coming weekend <https://weather.gc.ca/en/location/index.html?coords=46.319,-79.470> - some additional snow this week. Cool enough at night.

There is way more snow here than in North Bay, it fell late Saturday PM into the evening.

This week at the CEC preparation for the weekend and some maintenance on site.

Take a look at all the photos attached from the weekend...so much fun. A great team photo and of course Santa! A fantastic job by staff.

Thanks to **John Pineau** for coming along for the carols and songs around the campfire on the weekend...always appreciated and part of the program.

Laura has confirmed a wage subsidy with the North Bay Indigenous Centre for employment purposes.

Culvert work continues on the Park Road. The tree felling and widening is complete by the forestry crew.

Staff will be on reduced hours...as it is our "slow season."

Coral is ensuring we are well stocked with provisions for weekend #2. And the OWLs teacher kits are being completed for the New Year.

The Canadian Ecology Centre was highlighted in this story [link](#) - teachers' mining tours, in the story and on the video within.

<https://www.cbc.ca/news/canada/sudbury/mining-ambassador-cote-gold-1.7395931> .

A welcome to Mayor **Richard Gould** from Calvin who will represent the municipality on the CEC Board.

Court has the water samples to take in and is checking the mice traps, *'tis the season.*

Bill's Schedule...here, walking...with the cane and without. Mining matters for 2025, this program is continuing.

-30-

Bill Steer
Head of School
General Manager
Canadian Ecology Centre
Director - Canadian Ecology Centre Foundation

www.canadianecology.ca

GPS Coordinates
WGS Zone 17 T
E 663576
N 5129113
Lat. N 46 17.870'
Long. W 78 52.567'

Box 430, #6905 Hwy. 17, Mattawa, ON
POH 1V0; 705-744-1715, ext. 570; Cell - 705-840-0848
1-888-747-7577
FAX 705-744-1716
bill@canadianecology.ca ; wilstonsteer@gmail.com
Facebook - Canadian Ecology Centre

Back Roads Bill - www.steerto.com; Facebook - Steer to Northern Ontario

8. ADMINISTRATIVE MATTERS



811

THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

To: Mayor and Council
Subject: Public Works Superintendent's Report
Author: Ann Carr, Public Works Superintendent
Date: December 10th, 2024

Purpose:

To update Council of the operations of the Public Works, Landfill and Recreational Departments.

Public Works:

Added an overflow culvert on the unmaintained portion of Pratt Road to alleviate flooding from beavers.

Roads have frozen in good shape with the amount of rain that we received in October and November.

Prepared all equipment for winter operations.

Dug the soft spot out of Homestead Road.

Ditched with the backhoe on Donalds Road. Three quarters completed on the easterly side of the road. This activity was done in house and not contracted.

Winter Operations have commenced.

Collecting data for the Asset Management Plan. All signs have been accounted for and condition rated.

Prepared Winter Operations Plan for adoption of Council.

Prepared reports regarding the recent zoning amendment.

Recreation:

Installed new rink liner. Fire Department helped out by flooding the rink with approximately 5 inches of water to start of the freezing process. As of December 04th, it is frozen for approximately 2 inches. The weather will dictate whether the rink will be open for Christmas break, however the department is hopeful.

All parks and municipal property had one last grass cutting and equipment was serviced and stored for winter.

Prepared a float for the parade on December 07th, 2024.

Landfill and Recycling:

Had a meeting with Miller Waste. There is still no plan as to what will be happening with non-eligible sources. (commercial, government) Green for Life is the awarded contractor for our area and also is not aware of what may happen with non-eligible sources of recycling. Unable to provide Council with a plan, however all non-



THE MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
PUBLIC WORKS DEPARTMENT

eligible sources will have use of the recycling depot until end of 2025. I am hopeful that we will know more then.

Work to be Completed in December/January:

Continue winter operations.

Continue to work on the rink.

Implement sign data into the Asset Management Software

Work on a report to Council for the purpose of Seasonal Roads and property that have no access to a year-round maintained road.

Begin Budget for 2025 Operational and Capital

Recommendation:

WHEREAS, the Public Works Superintendent has provided a Public Works Department report for Council **AND THAT** Council accept the report as provided.

Respectfully yours,

I concur with this report,



Ann Carr
Public Works Superintendent



Donna Maitland
CAO, Clerk Treasurer

Building Report

November 2024

November 01: - Call from designer about property at 102 Latimer Lane.
- Call from property owner at 102 Latimer Lane.

November 04: - Call from CAO

November 06: - Submitted October building report to MPAC, CMHC, StatsCan.
- Emails and phone calls.
- Submitted October building report to council.
- Travelled to 408 Adams Rd for inspection.
- Travelled to 77 Moreau Rd. for inspection, then travelled to 9478 Hwy 17 for inspection.

November 08: - Call from property owner at 188 Homestead Rd

November 11: - Call from property owner at 102 Latimer Lane.

November 13: - Met with property owner from 188 Homestead Rd, Q&A about building permit.
- Emails and phone calls.
- Researched building files for property owner at 706 Mt Pleasant Rd.
- Closed building file 09-2022

November 14: - Travelled to 166 Talon Lake Rd for inspection.

November 20: - Emails and phone calls.
- Travelled to 188 Homestead Rd for inspection.
- Plan review and issued permit 21-2024 for SFD at 188 Homestead.
- Travelled to 102 Latimer Lane for Q&A with owner, then travelled to 248 Latimer Lane for inspection.
- Researched building file at 102 Latimer Lane.

November 25: - Call from contractor about below grade insulation at 188 Homestead Rd.

November 26: - Travelled to 188 Homestead Rd for inspection, then stopped at Boundary Rd for a site visit.

November 27: - Phone calls and emails.
- Travelled to 258 McLaren Dr for inspection, then travelled to 252 McLaren Dr for inspection.
- Inspection Reports
- Closed permit 05-2023.


Shane Conrad CBO



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, POH 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: November, 2024

1. NUMBER OF PERMITS ISSUED	1
2. TOTAL MONTHLY VALUE	\$150,000
3. TOTAL FEES COLLECTED	\$565
4. TOTAL BUILDING VALUE TO DATE	\$2,382,000
5. TOTAL FEES COLLECTED TO DATE	\$8,360

COMMENTS:

Permit: 21-2024

Type: Single Family Dwelling

Value: \$150,000

Fee: \$565

Note:

SHANE CONRAD
CHIEF BUILDING OFFICIAL

8.3 BRIDGE MANAGEMENT STUDY REPORT

Please visit

<https://www.calvintownship.ca/en/municipal-services/plans-and-studies>